Go to www.asrm.org and click Log In.
Click on Update My Membership Information
Scroll down until you see 3. Work Address Main
Type in the first few letters of the name of your clinic then click Organization Search. Choose the organization from the list that matches your organization name and address.
In this example I typed in as for ASRM and clicked Organization search. Now you just need click your clinic in the box on the left.
Once you select your clinic a grey box will pop up on your left. Click OK.
The clinic you work for will be listed in the work address section. Next you will need to scroll down.
Then click update this account. If you leave out this step your information will not be updated. If you have left any required fields blank you will be directed to fill those in at this time. Be sure once completed you click update this account.
You will see this profile update page once you have successfully updated your work address. Now you are a SART Individual Member. That is all there is to it. If you have any questions or cannot find your clinic please e-mail me at kjefferson@asrm.org.